

Friends for *Lunch*

Mentor Job Description

The Friends for Lunch Program of St. Albans helps to empower youth in our community to make positive life choices that enable them to maximize their potential. Friends for Lunch adult volunteers commit to supporting, guiding, and being a friend to a young person for a period of at least one school year. By becoming part of the social network of adults and community members who care about the youth, the mentor can help youth develop and reach positive academic, career, and personal goals.

Mentor Role

- Support a young person through an ongoing, one-to-one relationship
- Serve as a positive role model and friend
- Build the relationship by planning and participating in activities together
- Strive for mutual respect
- Build self-esteem and motivation
- Help set goals and work toward accomplishing them

Time Commitment

- Make a one-school-year commitment (with the option of continuing for summer and successive school years)
- Meet with the mentee weekly for approximately one hour when school is in session
- Attend an initial three-hour training
- Attend optional mentor/mentee group events, mentor support groups, and program recognition events

Participation Expectations

- Complete the application and screening process
- Attend mentor training sessions as prescribed
- Engage mentee with an open mind
- Meet with mentee on school grounds only
- Adhere to all program policies and procedures
- Meet the time commitments dependably and consistently
- Communicate regularly with program staff, submit activity information, seek help from program staff when needed, and take constructive feedback regarding mentoring activities
- Maintain confidentiality concerning information about mentee and his/her family
- Inform program staff at least one month in advance should the need arise to leave the program.

Mentor qualifications:

- Be at least 18 years old
- Reside or work in St. Albans
- Have completed high school/earned a diploma or GED
- Have a clean criminal history
- No use of illicit drugs
- No use of alcohol or controlled substances in an inappropriate manner
- Not currently in treatment for substance abuse and have a non-addictive period of at least five years
- No domestic, child, or sexual abuse charges or convictions

Desirable Qualities

- Interested in working with young people
- Willing listener
- Encouraging and supportive
- Patient and flexible
- Tolerant and respectful of individual differences

Benefits

- Personal fulfillment through contribution to the community and individuals
- Satisfaction in helping someone mature, progress, and achieve goals
- Training sessions and group activities
- Participation in a mentor support group
- Mileage and expenses are tax deductible
- Personal ongoing support, supervision to help the match succeed
- Mentee/mentor group activities, complimentary tickets to community events, participant recognition events

Application and Screening Process

- Written application
- Driving record check
- Criminal history check: FBI/national fingerprint-supported, child abuse and neglect registry, sexual offender registry
- Personal interview
- Three personal references
- Three-hour mentor training

For more information, contact the Friends for Lunch Program at 527-5049 or mentoring@fcccp.org.

AN EQUAL OPPORTUNITY EMPLOYER
Minorities and Women Encouraged To Apply